

Ysgol y Felin

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Pennaeth / Headteacher

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Ynyswen,
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SA14 8BE

28th August 2020

Dear Parent / Guardian,

I hope you have all had an enjoyable Summer. Following guidance received from the Welsh Government back in July we have agreed a suitable format for a successful restart allowing all cohorts of pupils to return to school at the earliest date possible ensuring the health and safety of all pupils and staff.

As things currently stand, in September we are aiming to be at full capacity by Monday the 7th of September 2020. Upon the advice from the County, the arrangements are as follows:-

Monday 31/8/20	Tuesday 1/9/20	Wednesday 2/9/20	Thursday 3/9/20	Friday 4/9/20
	Preparation day - no pupils	Preparation day - no pupils	All Key Stage 2 main stream pupils. All Foundation Phase main stream pupils. New Language Unit pupils only New SLD pupils only New O&A pupils only	All Key Stage 2 main stream pupils. All Foundation Phase main stream pupils New Language Unit pupils only New Nursery pupils up until 11:45am New SLD pupils only New O&A pupils only

Monday	Tuesday	Wednesday	Thursday	Friday
7/9/20	8/9/20	9/9/20	10/9/20	11/9/20
All Main Stream and Unit Pupils	All Main Stream and Unit Pupils	All Main Stream and Unit Pupils	All Main Stream and Unit Pupils	All Main Stream and Unit Pupils

Nursery – children starting in September:

We look forward to welcoming our new Nursery pupils that will be starting on Friday 4th September from 9:00am up until 11:45am.

Arrival Times and Location:-

	Entry Location	Exit Location	Arrival Time	Collection Time
Foundation Phase	Main Entrance	Main Entrance	8:45 – 9:00am prompt	3:00pm
KS2 Welsh Classes	Junior Entrance	Hall door	8:40 – 8:50am	3:10pm
Year 3/4 English	Junior Entrance	Fire Exit door near Canolfan Y Felin	8:40 – 8:50am	3:10pm
Year 5/6 classes	Junior Entrance	Junior Entrance	8:40 – 8:50am	3:10pm
All Foundation Phase Centre pupils	Canolfan Y Felin gate entrance	Canolfan Y Felin gate entrance	8:45 – 9:00am	3:00pm
SLD Pupils	Canolfan Y Felin gate entrance	Canolfan Y Felin gate entrance	8:40 – 8:50am	3:10pm

Important Information:

School Dinners - All pupils will require a packed lunch for the first fortnight back (*This includes FSM learners, as payments now go directly to families. If your child does not have a packed lunch, we will phone home to ask you to bring food to the school or ask you to collect your child dinner time*) whilst we await an update from the catering department.

Breakfast Club - There will be no Breakfast Club at the beginning of the Autumn term. It is the County's intention to re-start this service once an agreement has been established.

Key Worker Hubs - The Local Authority & school **will not** be providing childcare for the children of Key Workers.

After School Provision - Clwb Hwyl will resume on Monday 7th September – please contact the Club to confirm your child's attendance - 07890479690

School Uniform - Pupils will be expected to wear school uniform in school this term.

Attendance - Following Welsh Government guidelines all learners will return to school in the autumn term unless they have a specific medical / health reason not to.

Symptomatic Pupils: If a pupil shows symptoms of Covid-19 while at school, he / she will have access to an isolation room. You as parents will be contacted and expected to collect your child from school immediately. **Please ensure that your phone contact numbers are up to date on our school system.** The areas where the child frequented will be thoroughly cleaned in accordance with Welsh Government guidelines. It is essential that no child is sent to school if he / she is ill or shows any of the three Covid-19 symptoms currently identified (*persistent new cough, high temperature or loss of taste or smell*); or if they, or a member of the household, have tested positive for Covid-19 in the last 14 days. If any pupil has these symptoms they will be required to engage with the Test Trace Protect (TTP) Strategy. This strategy sets out the next phase of WG's approach to tackling coronavirus; testing pupils with symptoms, tracing those who have come into close contact with the pupils and protecting family, friends and the community by self-isolating. As a school we will be reminding all families that if any pupil or family member show any of the symptoms they will need to self-isolate immediately and book a test. Outside school ours it is the parents responsibility to report Covid-19 symptoms to Delta Wellbeing at once on the number 0300 333 2222 or e-mail TTP@deltawellbeing.org.uk

Risk assessment - The school will comply with Carmarthenshire County Council's risk assessment policy, in conjunction with Welsh Government guidance. We will adhere to frequent hand washing opportunities, strict restriction of pupil and adult numbers on the school site, social distancing and a rigorous cleaning rota.

Toilets - Every class will have their own toilets,

Assembly - At present there will be no whole school assemblies. We are awaiting further guidance from the Welsh Government.

Break times - Every class will have a different play area during break times.

Social distancing - Signage around the school will help remind everyone of these expectations. A one-way system will be strictly implemented inside and outside of the school building which will ensure that pupils and staff do not walk past each other at any time during the day. We kindly ask parents to respect social distancing rules and follow the one way system when dropping off and collecting your child from the school campus, as it is necessary to take all measures to reduce the number of people congregating outside school. We ask you not to arrive before 8.40am in the morning and 2:50pm in the afternoon. One adult per child is acceptable. For the safety of all, visitors to the school will be strictly monitored and will only be permitted for essential / urgent reasons. For the foreseeable future, the school will suspend its open door policy for parents and should you wish to speak to a member of staff you are asked to do so via telephone.

Hand Washing - Pupils and staff will be required to wash / sanitize their hands thoroughly and regularly throughout the day. Sinks are present in all classes and toilet areas. Hand sanitizing stations have been placed outside every

room, on corridors and outside the hall. Wipes and tissues are available in every classroom and PPE is available for every teacher.

'Catch it, bin it, kill it:' We will ensure that the school have enough tissues and bins available to support learners and staff to follow this routine. All pupils will be encouraged to follow these rules.

Further Updates - All further updates during the Autumn term will be shared on Schoop therefore please ensure you have access to the app.

**THE STAFF OF YSGOL Y FELIN LOOK FORWARD IN WELCOMING
YOU ALL BACK TO SCHOOL**

Yours Sincerely,



Mrs H Wynne
Headteacher



